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| Pre Task Plan Name: | COVID19 Cleaning |
| Prepared By: | Pete Garcia |
| Contractor Name: | H. M. White |
| Competent and/or Qualified Person: | |
| Project Manager: | All |



H. M. White Pre Task Plan

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| HMW Job #: All |
| Plant Security: |
| Clinic: |
| Work Date: |
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| Work Task | Hazard | Hazard Control Measures | Contingency Plan |
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| Site Access | General | Job site PPE is required: <u>A Surgical Type Mask is required to be worn on the site at all times.</u> Hard hat, Hi-Vis Vest, Safety Glasses w/side shields, clear glasses required inside the plant or whenever visibility is impaired, Hearing Protection when required. Wear gloves when handling cut sheet metal. | <u>No PPE, NO WORK. If any of the conditions covered in the daily Pre-Task Briefing change, stop work and reassess.</u> |
| Moving about work site | slips, trips, falls, head bumps | <u>EYES ON THE PATH.</u> Inspect the work area before starting for holes, uneven surfaces, obstructions. Watch your footing on uneven or slippery surfaces and take special care when working around laid out materials. Do not take short cuts over material. Choose a clear path of travel. Ensure that the work area is clear of any obstructions that may cause slips, trips or falls. Utilize task lighting if needed. | <u>EYES ON THE PATH</u> |
| Control the Work Area | Unauthorized persons under falling objects, around torch or welder. | Barricade the area with caution tape if there is any possibility of items falling from overhead work. Control this area to keep untrained, unauthorized persons out. | <u>Stop work if unauthorized persons cannot be kept out of the work area.</u> |
| Housekeeping | Slips, trips, falls, head bumps, fire. | Clean up work area as the work progresses, and promptly after work is complete. Keep cords for power tools neat and orderly. Wear PPE while handling sharp or hot materials. Housekeeping is not only about slips and trips, but also about <u>FIRE PREVENTION.</u> | <u>NO SMOKING IN ANY BUILDING ON SITE!!</u> |
| Ladder Work | Falls | Use the correct ladder for the job. Use only as Manufacturer recommends, follow load ratings on ladder. Inspect ladders before each use. Ladders will be tied off. 100% tie off and fall restraint must be used if working is at 6' or above on ladders or structures. Always face the ladder, maintain three points of contact at all times with the ladder, keep belly button between the rails; don't reach out to the sides. Reposition ladder if you can't reach something. Defective ladders will be removed from site. | <u>100% tie off over 6 feet high .</u> |
| Aerial Lifts | Falls | Only authorized, trained persons will operate an aerial lift. Check your operating area before start for holes, uneven floor, spongy ground to avoid tipping. Ground guide with stop sign will be utilized while moving the lift. Operator will inspect rig and fill out inspection form prior to use, and at the beginning of every shift. 100% tie off is required while in lift. Barricade work area, utilize ground guides. | <u>Do NOT use aerial lifts as a crane to raise materials into the work area.</u> |

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| COVID19 Cleaning | Infection with the Covid virus | <p>How to clean and disinfect: Wear disposable gloves to clean and disinfect. Clean surfaces using soap and water. Practice routine cleaning of frequently touched surfaces. High touch surfaces include: Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, etc. Disinfect: Clean the area or item with soap and water or another detergent if it is dirty. Then, use a household disinfectant. Recommend use of EPA-registered household disinfectant. Follow the instructions on the label to ensure safe and effective use of the product. Many products recommend: Keeping surface wet for a period of time (see product label). Precautions such as wearing gloves and making sure you have good ventilation during use of the product. Diluted household bleach solutions may also be used if appropriate for the surface. Check the label to see if your bleach is intended for disinfection, and ensure the product is not past its expiration date. Some bleaches, such as those designed for safe use on colored clothing or for whitening may not be suitable for disinfection. Unexpired household bleach will be effective against coronaviruses when properly diluted. Follow manufacturer's instructions for application and proper ventilation. Never mix household bleach with ammonia or any other cleanser. Leave solution on the surface for at least 1 minute. To make a bleach solution, mix: 5 tablespoons (1/3rd cup) bleach per gallon of water OR 4 teaspoons bleach per quart of water. Alcohol solutions with at least 70% alcohol may also be used.</p> | <p><u>Always maintain a minimum 6 feet social distance from all other workers. Do everything you can to keep the disease from spreading.</u></p> |
| Lockout tag out | Electrocution, pinch point, struck/crushed by, energized machinery | <p>Understand the boundary of equipment that needs to be locked out to protect you on the equipment to be worked on. Machines upstream and downstream may affect your work area. Control panels, transfer shuttles and conveyors shall be locked out by H.M.White foreman. Key will be put in lock box, employees will then place their locks on lock out/ tag out box. A copy of lock number, names of employees will be kept on the lock log located in the pre-task book</p> | <p><u>LOTO</u></p> |
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